

# CLP APPLICATION

## GENERAL INFORMATION

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

## COMPANY INFORMATION

Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Business Email: \_\_\_\_\_

## PERSONAL INFORMATION

Home Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Home Email: \_\_\_\_\_

## LEASING EXPERIENCE (Please attach additional job information/resume on another sheet if necessary.)

Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Employed From: \_\_\_\_\_ To: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Employed From: \_\_\_\_\_ To: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Employed From: \_\_\_\_\_ To: \_\_\_\_\_

## ETHICS/STANDARDS (Please provide the complete details on a separate letter on any **yes** answer(s).)

- Have you ever been convicted of, or are you now under indictment for, a felony crime?.....Yes No
- Have you or your firm ever been sanctioned by a leasing trade organization for conduct or business practices? .....Yes No
- Are you or is your firm now the subject of any action before the Ethics or Standards Committee of any leasing trade organization?.....Yes No
- Have you or your firm ever had a license to do business revoked, for cause, by a government entity, including licenses for real estate, insurance, securities, mortgage brokerage or the like? .....Yes No
- Are you or is your firm now the subject of any investigation by a governmental agency that could result in the revocation of a license to do business? .....Yes No

“By applying for certification and recertification I agree that, if certification or recertification is granted, I will adhere strictly to the Standards of Professional Conduct of the CLP Foundation (the “Standards”).

I am aware that certification or recertification may be revoked due to, among other things, a finding by the Foundation that I have failed to adhere to the Standards. I agree to participate in any peer review or examination conducted by the Board of Trustees or designated representatives of the Foundation and to be bound by the results of any such review or examination.

If my certification or recertification is revoked or other disciplinary action is taken upon finding that I have violated the Standards, I agree I shall have no right or cause of action to pursue any claim against the Foundation or any member of its Board of Trustees, Advisory Council, its officers, Executive Director or other representatives and I hereby waive and release any claim that I may have, at law or inequity, arising out of any such revocation or other disciplinary action.”

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Approved by CLP Committee

## PAYMENT AND FEES

CLP Examination Fee **\$550.00**

Check Enclosed for: \_\_\_\_\_

(Please Make Check Payable to: **CLP Foundation**)

American Express/Visa/MasterCard: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Account #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature \_\_\_\_\_

## **THE CERTIFIED LEASE PROFESSIONAL**

The designation of Certified Leasing Professional sets the standard for professionalism in the leasing industry. This prestigious and coveted designation is designed to identify and recognize those individuals within the leasing profession who have demonstrated, through experience, testing and conduct, their competency in leasing. The letters "CLP" behind their name represents a visible recognition of this professional achievement and status.

### **CLP REQUIREMENTS AND ELIGIBILITY**

1. A minimum of five years of equipment leasing experience or at least three years of equipment leasing experience plus two years in commercial finance. \*
2. Completion of the required application to become a Certified Lease Professional. \*\*
3. Pledge, in writing, to adhere to the Standards of Professional Conduct.
4. Acceptable character ability and reputation.
5. Successfully complete the Certified Lease Professional examination.

\* Upon written request, up to two years of equivalent experience in the area of asset backed financing may be counted towards the "leasing experience" requirement. Such requests will be considered on a case-by-case basis. The request should be submitted in letter format, and be accompanied by a detailed history of the equivalent experience the applicant wants considered, including:

\*\* Candidates must have their applications submitted at least 4 weeks prior to the scheduled examination date.

1. Dates of the experience.
2. Employer, including address and current telephone numbers.
3. Name of the applicant's immediate supervisor or supervisors during the duration of the equivalent experience under consideration, including a current contact telephone number.
4. Detailed description of the job duties performed.

### **STANDARDS OF PROFESSIONAL CONDUCT**

- A Certified Lease Professional will always strive to conduct all business dealings in an honest, ethical, and professional manner.
- A Certified Lease Professional will respect ownership of funds delivered as advanced fees or security deposits and will treat in a fiduciary capacity all funds received in that capacity.
- A Certified Lease Professional will strive to constantly gain additional education to improve his/her professional competency and will work to promote education and integrity within the leasing industry.
- A Certified Lease Professional will never make false or misleading statements to his/her employer, customers, vendors or funding sources.
- A Certified Lease Professional will never be involved in fraudulent activities in business dealings within the equipment leasing industry.
- A Certified Lease Professional will always treat with confidentiality, as defined by law, all information regarding customers, vendors, funding sources and credit reporting agencies.
- A Certified Lease Professional will strive to constantly gain additional education to improve his/her professional competency and will promote education and integrity within the leasing industry.